



Sacramento  
Employment and  
Training  
Agency

## **GOVERNING BOARD**

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**KATHY KOSSICK**

Executive Director

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Head Start  
(916) 263-3804

Website: <http://www.seta.net>

January 23, 2014

To: Program Managers, SETA funded Service Providers, Site Supervisors, Sacramento Works Job Centers (SWJC's) and Sacramento Works Training Centers (SWTC's).

From: Kathy Kossick, Executive Director

**RE: Sacramento Works- America's Job Center of California  
Branding Directive #IS 30-14**

**SETA Funded Contractors**

SETA funded Contractors who promote or operate a Sacramento Works program are required to use the Sacramento Works logo with the America's Job Center of California network tag on all outreach materials. All Training Center outreach materials sent to Sacramento Works employer services staff for list serve distribution or for website posting will be reviewed for branding compliance.

The Sacramento Works logo (see example) must be placed on all outreach materials used by the Sacramento Works Training Centers and the Sacramento Works On-the-Job Training program providers.

**When listing the name of an individual Training Center – List the name of the organization followed by Sacramento Works Training Center. For example:**

Asian Resources, Inc. – Sacramento Works Training Center

CET – Sacramento Works Training Center

***“Preparing People for Success: in School, in Work, in Life”***



# SACRAMENTOWORKS

A proud partner of America's Job  
Center of California<sup>SM</sup> Network

## **SETA Operated Centers**

SETA operated One Stop Career Centers are part of the America's Job Center of California network and have been renamed Sacramento Works Job Centers. All Sacramento Works Job Centers are to use the Sacramento Works logo with the America's Job Center of California network tag on all outreach materials. A copy of all outreach materials must be sent to SETA's Public Information Officer. All Job Center outreach materials sent to Sacramento Works employer services staff for list serve distribution or for website posting will be reviewed for branding compliance.

*Note: SETA-Sacramento Works staff can access the logo referenced above in the shared drive (K) under the New Sac Works logo File – logos are in the folder named Logo-AJCC tag.*

## **When listing the name of an individual Job Center use the following format:**

Sacramento Works Job Center – Franklin


Sacramento Works Job Center – Galt

Sacramento Works Job Center – Hillsdale

Sacramento Works Job Center – Mark Sanders

Sacramento Works Job Center – Rancho Cordova

**Example of Sacramento Works Job Center name and logo placement on a flyer:**

**RAMS of California is looking for you!** 

***Come to our recruitment session to find out more!***

**Want to be trained as a Renovation and Maintenance Technician?**  
**No experience necessary- We will train you!**

RAMS of California is a turn-key renovation contractor, product installer and maintenance service provider for the multi-unit housing industry.

RAMS customers are multi-unit housing owners, investors or managers of apartment complexes.

RAMS has the need to train and develop a team of maintenance technicians. If you are interested in working for a company who will provide you with industry-recognized skills training in the multi-family housing industry, then we encourage you to join the RAMS team.

Renovation and Maintenance Technician: \$10.00 to \$12.00 per hour depending on experience.


<b><i>Requirements:</i></b>	<b><i>Duties:</i></b>
<ul style="list-style-type: none"><li>• A desire to learn and work as a team.</li><li>• Physical ability to perform work, must be able to lift a minimum of 100 pounds.</li><li>• The ability to work outdoors in the summer heat and winter cold.</li></ul>	<ul style="list-style-type: none"><li>• Demolition of interior finishes and exterior siding and trim.</li><li>• Drywall patch and repair.</li><li>• Interior and exterior painting.</li><li>• Installation of interior and exterior doors, cabinets, electrical outlets, switches, light fixtures, finish hardware and appliances.</li><li>• Plumbing sinks, toilets and showers.</li></ul>

***Sacramento Works Job Center- Hillsdale***

**Tuesday, January 21, 2014**

**5655 Hillsdale Blvd, Suite 8 Sacramento 95842**

Two sessions available at 1pm and 3pm

  
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## Example of Sacramento Works Training Center name and logo placement on a flyer:



### **Are you being denied jobs you are qualified for?**

The reason may be your background check. If you have ever been convicted of a misdemeanor or felony, no matter how long ago, many companies will exclude you from employment.

The law allows you to ask the Court to dismiss your conviction(s). This legal procedure is commonly known as an “expungement”. The legal procedure involves the filing of paperwork with the Court, which will decide whether to dismiss your conviction(s). An expungement will allow you answer “No” on most job applications.

VLSP staff will assist you with the legal documents needed to file for an expungement with the Court for low income residents of the Sacramento, Yolo, Placer, San Joaquin and El Dorado counties free of charge.

We will also provide counseling to help you reinstate your driver license.

**Orientation Workshops are held on the 4<sup>th</sup> Friday of every month at the:**

**EGUSD - Sacramento Works Training Center  
8401 A Gerber Road, Sacramento, CA 95828**

**RSVP at: (916) 525-4744 extension 7964**

Seating is limited, so please call in today. Next date is January 24<sup>th</sup> at 12 noon

*The VLSP Criminal Records Expungement Clinic is a free service which is intended to provide low-income people in the Sacramento area with the information and materials they need to help themselves through their legal problem. The Clinic and its Staff do NOT represent people in court or otherwise. The information provided is not legal advice and does not substitute for the advice of an attorney.*