



Addendum of Standard Club Options

This club shall, upon adoption of this constitution and thereafter as needed, complete this Addendum of Standard Club Options to specify the detailed choices it has made to govern its operations. Any changes must be approved by a vote of at least a majority of the active individual members of the club present and voting at a duly called and noticed club business meeting, at which a quorum was at all times present.

Last modified by required vote of club on the _____ day of _____, _____.

1. Name

The name of this club is _____.

2. Membership Composition

Subject to the nondiscrimination requirements set forth in the Club Constitution for Clubs of Toastmasters International, **Article II**, Section 1, individual membership in this club:

Shall have no restrictions.

Shall be restricted to _____.

If an advanced club, shall be required to have _____.

Please explain details of restriction and/or advanced club qualification.

Honorary individual membership in this club shall be conferred for a term of _____ year(s) and otherwise as provided in the Club Constitution for Clubs of Toastmasters International, **Article II**, Section 5.

3. Membership Dues and Fees

Toastmasters International dues and fees are set forth in **Policy 8.0: Dues and Fees** and shall be submitted to World Headquarters in United States Dollars. This club may also collect from its individual members club dues and fees as defined below. Club dues and fees are collected in _____.

Check those that apply:

No club dues are collected in addition to the Toastmasters International dues.

Club dues for active individual members are _____ per person per _____.

Such dues shall be payable on or before _____.

This amount includes payment for Toastmasters International membership dues.

Club dues for inactive individual members are _____ per person per _____.

Such dues shall be payable on or before _____.

This amount includes payment for Toastmasters International membership dues.

The new member fee is _____ per person for individual membership in this club.

This amount includes payment for the Toastmasters International new member fee.

The reinstatement fee is _____ per person for reinstatement to individual membership of a former individual member.

The transfer fee is _____ per person for transfer of individual membership from another Toastmasters Member Club into this club.

4. Regular Meetings

Regular meetings of this club, which shall include any business meeting of active individual members, shall be held every _____, at _____.

Only on-site, at the location of _____.

Only online, using platforms and services as this club from time to time shall designate.

In a hybrid environment, both online and in person at the location of:

5. Executive Committee Meetings

The Executive Committee of this club shall meet at least _____, at such hours and places as it may determine.

6. Additional Officers

The officers and standing committees of this club shall be as provided in the Club Constitution for Clubs of Toastmasters International, **Articles VI, VII and VIII**, with selection, duties, and terms as provided therein. Separate from the officer roles named in the Club Constitution, this club shall have:

No additional officer roles .

Additional officer roles, with duties as determined by the Executive Committee of this club, named as follows: _____.

7. Terms of Office

This club elects officers for the following terms of office:

Full-year terms, from July 1 to June 30.

Half-year terms, from July 1 to December 31 and from January 1 to June 30. (Clubs must meet every week throughout the entire year to choose half-year terms.)

8. Rules of Order

In accordance with the Club Constitution for Clubs of Toastmasters International, **Article IX**, this club shall recognize its final authority on parliamentary procedure as:

Robert's Rules of Order Newly Revised.

_____, since *Robert's Rules of Order Newly Revised* is not a recognized authority on parliamentary procedure in the jurisdiction where this club is located.